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8-28-2001

The Weekly August 28, 2001

North Carolina Central School of Law

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Recommended Citation

North Carolina Central School of Law, "The Weekly August 28, 2001" (2001). *NCCU Law School Weekly*. 103.
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NCCU School of Law Weekly

FALL SEMESTER 2001 EDITION

TUESDAY, AUGUST 28, 2001



NCCU School of Law Weekly
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Editor
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PLEASE TYPE ALL
WEEKLY NEWS ITEMS
AND SUBMIT BY 12:00
NOON FRIDAY
AFTERNOON BEFORE
MONDAY AFTERNOON
PRESS TIME.

E-MAIL WEEKLY
ENTRIES ARE
WELCOMED.

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STUDENT NEWS

Any person interested in organizing one of the following student organizations should see Dean Lavelle in Room 201-C or SBA President Keisha Wright by Friday, August 31st: A.C.L.U., Phi Alpha Delta, Hispanic Law Students Association, Asian Law Students Association, Native American Law Students Association, and F.A.C.E.S. (Future Attorneys Challenging Elementary Students - they tutor!).

All student organization leaders and class leaders must attend a **MANDATORY MEETING** on Wednesday, August 29th at 4:00 p.m. in Room 204. Discussion topics will include reserving rooms, formulating budgets, and the upcoming Student Organization Fair scheduled for Wednesday, September 5th.

ALL STUDENTS! Please attend the Student Organization Fair on Wednesday, September 5th, from 2:00 p.m. - 3:00 p.m. in the Law School basement. Representatives from all Law School organizations will be available to answer questions and recruit members.

ALL STUDENTS! We are planning a softball tournament against law students from UNC-CH, Duke, Campbell and WFU scheduled for Saturday, October 6th! More details to follow, but start getting in shape!

**NEW POSITION AT THE
LAW SCHOOL**

Sarah Tugman joins us this fall as the new Director of Foundation and Law School Relations. Her office is located in Room 201-D outside the Alumni/Career Services Office and her telephone number is (919) 530-7163. She will be working with the Development Office to identify and pursue foundations and grants for the Law School's Capital Campaign.

In addition, she will coordinate events that are hosted by the Law School. She will also maintain a Master Event Schedule for the School of Law as well as a Room Reservation Calendar to ensure that our Law School functions, meetings, classes and conferences do not conflict or overlap with each other.

Feel free to see Sarah if you have an upcoming event or function that you would like additional assistance with and if you would like to list your event on the Master Event Schedule for the School of Law. This schedule will be published in the "NCCU School of Law Weekly."

**TRIAL ADVOCACY
BOARD NEWS**

There will be a Trial Advocacy Board Meeting on Wednesday, August 29, 2001 at 2:00 p.m.

The location will be announced.

All members and interested students are encouraged to attend. We will be discussing the upcoming November Trial Competition which will be held in Atlanta, Georgia.

This year we will need both 2L and 3L students to participate on the Trial Team!

Please see Shelese Amos if you have any questions.

August 2001

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15 New Student Orientation 9:00 am - 5:15 pm	16 New Student Orientation 9:00 am - 5:00 pm	17 New Student Orientation Picnic - Solite Park	18
19	20 First Day of Classes!	21	22	23 Time Management Seminar 3:30 pm; Room 206 SELS Mtg. Room 102; 5:30 pm	24 Back to School Party Millennium Hotel Sponsored by SBA 9:00 pm - 1:00 am Live DJ!!! Cash Bar!	25
26	27	28 Lexis Career Classes Table Day Student Lounge 10am-2 pm	29 Career Services Resume Preparation Moot Court Room 11am Outling Seminar 2:00 pm; Room 204 Student Leaders Mtg. Room 204; 4:00 pm Moore & Van Allen Reception - 7:00 Washington Duke Inn	30	31	

North Carolina Central University

Law Library

Fall 2001 Library Schedule

August 20, 2001 - January 7, 2002

Monday - Thursday..... 7 a.m. - 12 Midnight
Friday..... 7 a.m. - 9 p.m.
Saturday..... 9 a.m. - 6 p.m.
Sunday..... 1 p.m. - 10 p.m.

Basement Closing Hours

Monday - Thursday..... 10 p.m.
Friday..... 7 p.m.
Saturday..... 5 p.m.
Sunday..... 8 p.m.

Student Computer Labs

Monday - Sunday..... 30 minutes before Library Closing

Exceptions to the Hours Above

Monday, September 3..... Closed
(Labor Day)
Wednesday, November 21..... 7 a.m. - 5 p.m.
Thursday - Saturday, November 22 - 24..... Closed
(Thanksgiving)
Sunday, November 25..... Resume Regular Hours

Semester Break

Friday, December 14..... 8 a.m. - 5 p.m.
Saturday - Sunday, December 15 - 16..... Closed
Monday - Thursday, December 17 - 20 8 a.m. - 5 p.m.
Friday - Wednesday, December 21 - 26 Closed
(Christmas Holiday)
Thursday - Friday, December 27 - 28 8 a.m. - 5 p.m.
Saturday - Sunday, December 29 - 30..... Closed
Monday, December 31..... 8 a.m. - 5 p.m.
Tuesday, January 1..... Closed
(New Year's Day)
Wednesday - Friday, January 2 - 4 8 a.m. - 5 p.m.
Saturday - Sunday, January 5 - 6 Closed
Monday, January 7..... 7 a.m. - Midnight

Resume Regular Hours

Spring 2002 Hours Will Be Posted

NORTH CAROLINA CENTRAL UNIVERSITY
SCHOOL OF LAW

~ACADEMIC CALENDAR - 2001-2002~

FALL SEMESTER 2001

AUGUST

13	Monday	FACULTY INSTITUTE AND UNIVERSITY CONFERENCE
14	Tuesday	Evening Program Orientation
15-16	Wed.-Thurs.	Orientation for Day Program
16-18	Thurs.-Saturday	Advising and registration for all students including those dropped for non-payment.
20	Monday	Classes begin at 8:00 a.m. for law students; First Preliminary class lists distributed.
21	Tuesday	All preliminary class lists with verifications and updates to be in Registrar's Office by 4:00 p.m.
23	Thursday	Second preliminary class lists distributed. Course schedules canceled for all students who have Not made satisfactory payment arrangements by 4:00 p.m.
27	Monday	All FINAL REGISTRATION ACTIVITIES END AT 4:00 PM.
28	Tuesday	Final Class lists distributed.
31	Friday	10 th day of class census date.

SEPTEMBER

3	Monday	LABOR DAY OBSERVANCE - NO CLASSES.
13	Thursday	FALL CONVOCATION AT 10:00 A.M. IN MCLENDON-NCDOUGALD GYMNASIUM. (Classes suspended from 10:00 a.m. to 2:00 p.m.).
14	Friday	Last day for Deans to submit Spring 2002 course offerings.
21	Friday	Students who have not met the State immunization requirements will be dropped from classes.
28	Friday	Last day to withdraw from the University with a prorated bill adjustment and/or refund.

OCTOBER

5	Friday	Last day to apply for December Graduation.
13	Saturday	FALL BREAK BEGINS AFTER CLASSES (10-13, 2001).

17	Wednesday	Classes resume at 8:00 a.m. Pre-registration for Spring 2002 is available from October 17, 2001 to November 16, 2001.
19	Friday	General Faculty Meeting
26	Friday	FOUNDER'S DAY
27	Saturday	HOMECOMING
<u>NOVEMBER</u>		
22-23	Thursday-Friday	THANKSGIVING HOLIDAY OBSERVANCE - NO CLASSES.
26	Monday	Classes resume at 8:00 a.m.
<u>DECEMBER</u>		
4	Tuesday	Last day of classes for law students.
5-15	Wed.-Saturday	FINAL EXAMINATIONS for law students.
10	Monday	Final grades for graduating seniors due in the Registrar's Office by 12:00 noon.
14	Friday	COMMENCEMENT EXERCISES AT 9:00 A.M.
15	Saturday	Residence Halls close at 12:00 noon.
17	Monday	ALL GRADES DUE IN REGISTRAR'S OFFICE BY 12:00 NOON
18	Tuesday	Last day to make payment or satisfactory arrangements for payment and clear holds for the Spring 2002 term. Course schedules will be canceled for pre-registered students who have not made satisfactory payment arrangements.

SPRING SEMESTER, 2002

<u>JANUARY</u>		
2	Wednesday	University business resumes.
7	Monday	Preliminary class lists distributed.
7	Monday	FIRST DAY OF CLASSES.
8	Tuesday	All preliminary class lists to be in the Office of the Registrar by 4:00 p.m.
10	Thursday	Second Preliminary class lists distributed.
11	Friday	ALL REGISTRATION ACTIVITIES END AT 4:00 P.M.
15	Tuesday	Final class list distributed.
18	Friday	10 th day of class census date.

21	Monday	MARTIN LUTHER KING, JR. DAY OBSERVANCE - NO CLASSES
28	Monday	Last day to file for May graduation.
<u>FEBRUARY</u>		
8	Friday	Last day to withdraw from the University with a prorated bill adjustment and/or refund.
11	Monday	Last day for Deans to submit course offerings for Summer Sessions and Fall Term 2002.
<u>MARCH</u>		
9	Saturday	SPRING BREAK begins after the end of classes. Residence Halls close at 12:00 noon.
17	Sunday	Residence Halls open at 12:00 noon.
18	Monday	Classes resume at 8:00 a.m. Pre-registration for Fall and Summer 2002 from March 18 through April 19, 2002.
22	Friday	General Faculty Meeting
29	Friday	GOOD FRIDAY OBSERVANCE- NO CLASSES
<u>APRIL</u>		
5	Friday	HONORS CONVOCATION AT 10:00 A.M. IN MCLENDON-MCDOUGALD GYMNASIUM. (Classes suspended from 10:00 To 2:00 p.m.)
24	Wednesday	Last day of classes for law students.
25-May 8	Thursday-Wed.	FINAL EXAMINATIONS for law students
<u>MAY</u>		
6	Monday	Final grades for graduating students due in the Registrar's Office by 12:00 noon
10	Friday	Alumni Day. Commencement Rehearsal-11:00 a.m., Shepard Bowl Summer Session I course schedules will be canceled for pre-registered students who have not made satisfactory payment arrangements.
11	Saturday	COMMENCEMENT EXERCISES at 9:00 a.m. Residence Halls close at 5:00 p.m.
13	Monday	All grades due in Registrar's Office by 12:00 noon

NOTE: LAW STUDENTS MAY WITHDRAW FROM A CLASS WITH A "WC" GRADE UP UNTIL THE DAY OF THE FINAL EXAMINATION.

Career Services News
August 27, 2001

The On-Campus Interview (OCI) Season will begin on Monday, September 10, 2001. The first resume deadline is today, August 27th, at 5:00 p.m. This deadline is for employers that will be visiting our campus from September 10th through September 19th. The next deadline is next Tuesday, September 5th. If you need for me to take a look at your resume before placing it on file, feel free to bring it by my office.

Resumes on file from last year are no longer up to date and therefore will not be used during this academic year. If you wish to have a copy of your resume from last year, please stop by my office and see Mrs. Scott to pick it up. Resumes not picked up by Friday, August 31st, will be recycled.

Moore & VanAllen invites you to attend a Minority Students Reception on Wednesday, August 29th from 7:00 - 8:30 p.m. at The Washington Duke Inn & Golf Club Terrace on the Green. The reception is being held for students at both North Carolina Central Law School and Duke Law School. This will be an excellent networking opportunity, especially for those of you interested in employment with Moore & VanAllen. The firm will visit our campus to conduct interviews on September 18th. All students are strongly encouraged to attend. The attire for this affair is Business Casual.

On Wednesday, August 29th at 11:00 a.m., Recruitment Coordinator Victoria Thomas and Attorney Danielle Tuohey Bennett will visit our campus to talk with students about resume preparation and interviewing. Both are with the law firm of Hunton & Williams in Raleigh. Attorney Bennett is a recent graduate of NCCU Law School and will share with you her insight on landing a job with a large law firm. The session will be held in the Moot Court Room. All students are encouraged to attend.

An employer evaluation form is attached to this edition of the Weekly. All students are encouraged to complete the form and return it to the Career Services Office in Room 201. The forms will be kept on file and made available to students who are considering employment and want candid information regarding the employer. Thank you in advance for taking the time to complete and return the form.



EMPLOYER EVALUATION FORM

Employer _____

Address _____

Description (size, type of practice, etc.) _____

Job Source _____

Hiring process _____

Duties assigned _____

Supervisory Structure _____

Work environment _____

Possibility of employment after graduation _____

Additional comments _____

Name and class (Optional) _____

May students contact you to discuss this employer _____

Contact information _____

Please return to Career Services Office - Room 201-A

